FERNHURST PARISH COUNCIL

Governance, Policy and Other Key Documents List - July 2026

Latest Edition - *Latest adoption date given in bold – otherwise latest version*

	Latest Edition	Revision Plan
Primary Documents – <u>for annual review by 31 March each year</u>		
Standing Orders	**17/9/25**	F&A Cttee July 26 - Done
Code of Conduct	**19/02/25**	F&A Cttee Jan 27
Financial Regulations	**17/9/25**	F&A Cttee July 26 - Done
Risk Management Schedule	**18/3/26**	F&A Cttee Jan 27
Asset List	**18/3/26**	F&A Cttee Jan 27
Website Asset List	**18/3/26**	By March 27
Statement of Internal Controls	**19/2/25**	F&A Cttee Jan 27
Information Technology Policy	**19/11/25**	F&A Cttee Jan 27
Data Protection Policy & Privacy Statement	**19/11/25**	F&A Cttee Jan 27
Burial Ground Fees	**March 2025**	Council Nov 26
Burial Ground Regulations, RA & H&S	**May 2025**	F&A Cttee Jan 27
Freedom of Information Policy	See S.O. No. 15 viii	Adopt ICO model policy Council Nov 26
Freedom of Information Publication Scheme	**19/02/25**	Update using latest ICO Model Council Nov 26
Grant Policy	**March 2025**	Council Sep 26 - Done
Grant Application Form	**March 2025**	Council Sep 26 - Done
Neighbourhood Plan	**April 2016**	-
Supporting Policies		
Health and Safety Policy	**18/6/25**	F&A Cttee Jan 26
H&S Supporting Documents	**For adoption 2025/2026**	F&A Cttee Jan 26
Investment Policy	**19/2/25**	2027
Complaints Procedure	See S.O. No. 14	F&A Cttee Jan 27 Adopt relevant parts of CDC Policy
Staff Grievance & Disciplinary Policy	See S.O. No. 19	F&A Cttee Jan 27
Recording of Meetings Policy		Adopt relevant parts SDNPA /? Policy by November 2026
Press and Media Policy	See S.O. 3 and 22	F&A Cttee Jan 27
Website (.gov.uk) Privacy Policy	**Website provider standard policy dated 30/1/23**	-
Website (.gov.uk) Accessibility Statement	**Website provider standard statement, undated**	-
Document Retention Policy	To follow SLCC guidance	-
LGPS Discretions Policy	Every 4 years	Council Nov 26
Others		
Insurance Policy	**10/6/26 to 9/6/27**	Annual with 3yr LTA
ICO Certificate	**5/2/26**	Automatically renews
Committee Terms of Reference	2026 – review in two years	Jul 2028
Contracts List	To be completed	On new instruction
Leases List	To be completed	On change