FERNHURST PARISH COUNCIL

Finance and Administration Committee Meeting Wednesday 29 April 2026 Minutes

Minutes of the Finance and Administration Committee meeting held at The Hub, Fernhurst, at 7.30pm on Wednesday 29 April 2026

Councillors Present: Cllr Bill Black (Chair of Meeting), Cllr John Buchanan, Cllr Graham Inns, Cllr Chris Lloyd, Cllr Rebecca Stroud-Matthews, Cllr Graeme Williamson

Also Present: Mrs E Ford (Clerk)

F/01/26 Apologies For Absence: Apologies were received from Cllrs Bicknell and Jenkins.

F/02/26 Declarations of Interest: None

F/03/26 To approve the minutes of the meeting held on the 22 October 2025

Resolved: To approve the minutes of the meeting held on 22 October 2025

F/04/26 To Approve the End of Year 2025/2026 Bank Reconciliation
The End of Year 2025/2026 Bank Reconciliation plus supporting bank statements had previously been circulated to Councillors and were reviewed at the meeting.

Resolved: To approve the End of Year 2025/2026 Bank Reconciliation

F/05/26 To Consider Section 2 of the AGAR 2025/2026 Form 3 – Accounting Statements
A completed draft of Section 2 of the AGAR 2025/2026 Form 3, the Accounting Statements, had been previously circulated to the Councillors along with the original Annual Return figures as generated by the Rialtas Alpha finance software. The completed draft was checked at the meeting.

Resolved: To recommend that Full Council approve Section 2 of the AGAR 2025/2026 Form 3, the Accounting Statements

F/06/26 Review of the Accounts for 2025/2026
A set of accounting reports for the year ending 31st March 2026 had been previously circulated to Councillors and was reviewed at the meeting.

Resolved: To recommend that Full Council approve the 2025/2026 Accounts.

F/07/26 To Consider Section 1 of the AGAR 2025/2026 Form 3 – Annual Governance Statement
Detailed notes on how the Parish Council had complied with the recommended requirements of the ten assertions in the Annual Governance Statement had been circulated to Councillors prior to the meeting. The Annual Governance Statement was to be completed at the Council meeting at which it would be approved. **ACTION: Councillors** to review the notes on the Council compliance with the ten assertions prior to the next Full Council meeting.

F/08/26 To note the dates for the Exercise of Public Rights
It was proposed that the dates for the Exercise of Public Rights in the external audit process of the year ending 31st March 2026 were 22 June to 21 July 2026.

F/09/26 To resolve that the press and public be excluded from the meeting

RESOLVED: in accordance with the Provisions of Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the Press and Public be excluded from the meeting by reason of the confidential nature of the business to be transacted.

F/10/26 To discuss confidential business
Confidential business was discussed

The meeting ended at 8.30pm

Chairman Signed:

Date: