FERNHURST PARISH COUNCIL

Property, Highways & Environment Committee

Wednesday 19th February 2025

Minutes

A meeting of the **Property, Highways and Environment Committee** was held at the Hub, **Fernhurst,** on Wednesday 19th February 2025 at 6.15pm

Councillors Present: Mrs M Jenkins (Chair) Mrs H Bicknell, Mr W Black, Mr J Buchanan, Mr G Inns, Mr C Lloyd, Mr G Wiliamson

In Attendance: Mrs E Ford (Clerk)

P/14/25 APOLOGIES FOR ABSENCE
Apologies were received from Mr P Bellet.

P/15/25 INTERESTS - None

P/16/25 TO ELECT VICE CHAIR
Following the resignation of Mr S Flatt from the Parish Council there was a vacancy for the Vice Chair of the Property, Highways and Environment Committee. The vacancy was discussed.

Resolved: to elect Mr P Bellet as the Vice Chair of the Property, Highways and Environment Committee.

P/17/25 PUBLIC REPRESENTATIONS - None

P/18/25 PREVIOUS MINUTES
Due to change of Clerk there were no minutes of the Property, Highways and Environment Committee meeting held on **18 September 2024** available for approval.

Resolved: to adopt the minutes of the meeting of the Property, Highways and Environment Committee held on 13th January 2025.

P/19/25 MATTERS ARISING FROM THE PREVIOUS MINUTES – None.

P/20/25 UPDATE ON KINGSLEY GREEN BUS SHELTER
The Clerk and Village ranger had visited the agreed location for the new bus shelter on the southbound layby of the A286 at Kingsley Green to map the location and take photographs. Information on the proposed shelter had been sent to the Area Manager at Highways, Transport and Planning, West Sussex County Council as an initial step in obtaining the necessary permission from the County Council. A reply from the County Council was awaited.

P/21/25 UPDATE ON TREE WORKS
Adam Gibson Treecare Specialist Ltd had been instructed to carry out the tree works and work had started in early February.

The problem of the roadside collapse at Vann Road Bridge was discussed. **Action: Clerk** to update the new Vice Chair, Mr Bellet, on the management of the Common and to support his liaison with the County Council to resolve the collapsing section of Vann Road.

P/22/25 TO NOTE RECEIPT OF REPORT ON JANUARY FIRE RISK ASSESSMENT

The Fire Risk Assessment of the public toilets had been carried out on 20th January and the report circulated to Councillors before the meeting. **Action: Clerk** to obtain quotes for annual PAT testing of office equipment along with the small electrical appliances and emergency lighting in the public toilets. **Action: Clerk** to discuss removal non compliant builders foam from the public toilets with the Village Ranger.

P/23/25 UPDATE ON PLAYGROUND WORKS

Sawscapes Play Ltd had been instructed to carry out the playground works and was yet to advise a start date.

P/24/25 TO CONSIDER CEMETERY GROUND MAINTENANCE WORK

The Clerk had met with the contractor to review the maintenance of the cemetery. Various instructions were given including not to use bonfires on site. **Action: Clerk** to sell unused shredder and to review other Parish Council grounds maintenance equipment. The contractor would also be requested to leave an area to the west of the cemetery uncut until August each year.

P/25/25 ENVIRONMENTAL ISSUES

Mr Inns advised that three electric car charging points serving 6 bays were scheduled for installation in the Crossfields car park by the end of March 2025.

P/26/25 DATE OF NEXT MEETING – 6.15pm Wednesday 18th June 2025

Meeting closed at 7.00pm

Signed…… Date: