



**FERNHURST  
PARISH  
COUNCIL**

**Property Committee Meeting  
Minutes  
Monday 6 November 2023**

A meeting of the **Property, Highways and Environment Committee** was held at Fernhurst Village Hall on

**Monday 6 November 2023** at 6.00pm

**Councillors Present:** Mrs M Jenkins, (Chairman), Mrs H Bicknell, Mr W Black, Mr J Buchanan, Mr S Flatt, Mr C Lloyd, Ms S Strongman, Mr G Williamson.

**In Attendance:** K. Jones (Clerk)

**PHE/50/23 Apologies For Absence:** Mr G Inns.

**PHE/51/23 DECLARATIONS OF INTEREST:** None.

**PHE/52/23 PUBLIC REPRESENTATIONS:** None.

**PHE/53/23 PREVIOUS MINUTES**

The Minutes of the meeting held on **11 September 2023** were approved.

**Proposed: Cllr Jenkins, seconded Cllr Black.**

**PHE/54/23 MATTERS ARISING FROM PREVIOUS MINUTES:** None.

**PHE/55/23 HIGHWAYS / WINTER RESILIANCE / BUS SHELTERS**

**Traffic Consultant & CCTV:** No current progress.

**Speed Indication Devices:** No current progress.

**Kingsley Green South Bus Shelter:** An estimate of £2,000 on a "time & materials" basis has been received for the proposed bus shelter. It was agreed to recommend this to the full council.

**Kingsley Green (South) Bus Shelter Investigation:** An enquiry is to be made of Chichester District Council Planning Department as to whether planning permission is required. It was agreed to propose the Village Ranger be engaged to design and construct the shelter on a "time and materials" basis with a maximum budget of £2,000. **Action: (Clerk)**

**Highways Signage:** Signs to indicate the location of the Car Park, WC's and Doctors Surgery are still required. **Action: (Clerk)**

**Church Road:** Drainage issues are to be investigated with the possible assistance of John Jordan. **Action: (Clerk)**

**Grit Bins:** Following some confusion in identifying exact location of grit bins it was agreed that the Village Ranger would attach individual numbers to each bin and identify the location using "What Three Words". **Action: (Clerk)**

## **PHE/54/23 – VAN COMMON / VILLAGE GREEN**

**Van Common:** Tree work remains outstanding – agreed with contractor to complete by end of January. **Action: (Clerk)**

A petition has been received from residents on Van Common in respect of the council's management policy. It was agreed the clerk would respond on behalf of the council. **(Action: Clerk)**

**PHE/55/23 - PUBLIC TOILETS:** The following requirements remain outstanding:

Location of water supply meter

Repairs to disabled access railings

Sanitary bins

With the currently unsatisfactory cleaning standards in the public toilets it was agreed to advertise in the Fernhurst News for a local resident alternative.

**Action: (Clerk)**

## **PHE/56/23 PLAYGROUND**

The following requirements remain identified:

Replacements are needed for:

Older Children Swing Seats & Chains

Prices are required to replace the three spring rocker installations. **Action: (Clerk)**

A proposal to award a contract to enhance the safety surfaces in the playground and install one under the Supernova installation was presented. The cost appeared competitive with the usual wet pour resin/rubber crumb and came with a 10 year warranty. The technical aspects had been scrutinised by the clerk and village ranger on site with the contractors' representative. The council was reluctant to spend more on resin/rubber crumb because of its poor durability and consistent shrinkage. Reports from Waverly Borough Council were very favourable.

**Resolved: To recommend to the council the approval of contract to supplement the safety surfaces in the playground at a cost of £24,988.60.**

**Proposed: Cllr Lloyd, seconded, Cllr Flatt**

## **PHE/57/23 PUBLIC SEATS**

Routine maintenance only required, which is weather dependent.

## **PHE/58/24 CEMETERY**

The following issues are outstanding:

Hedge cutting at north eastern corner.

Memorial maintenance: it was agreed to accept the Haven Memorials quotation.

No Dogs sign for entrance.

**Action: (Clerk)**

The Cemetery Regulations are to be reviewed. **Action: (Clerk)**

## **PHE/59/23 ENVIRONMENTAL ISSUES**

No report.

**Date of next meeting: 15 January 2024**

**Signed..... Chairman**

**2023**