



FERNHURST PARISH COUNCIL

Parish Council Meeting Minutes Wednesday 12 July 2023

Minutes of the Meeting of Fernhurst Parish Council held at Fernhurst Village Hall on
Wednesday 12 July 2023 at 7.00pm

Councillors Present: Mrs H Bicknell, (Chairman), Mr W Black, Mr J Buchanan, Mr S Flatt, Mr G Giffin, Mrs M Jenkins, Mr C Lloyd, Ms S Strongman.

In Attendance: Chichester District Councillor Brett Burkhart, K Jones (Clerk).

120/23 Apologies For Absence: Mr G Inns.

121/23 Declarations of Interests: None.

122/23 Public Representations: None.

123/23 Previous Minutes: The Minutes of the meeting of the **21 June 2023** were approved.

Proposed: Cllr Black, seconded, Cllr Flatt.

124/23 Matters Arising From The Minutes Not Covered Below: None.

125/23 County Council Commentary: No report.

126/23 District Council Commentary: Chichester District Councillor Brett Burkhart updated the council on developments within CDC, and her joining the CDC Planning Committee and Overview and Scrutiny Committee.

127/23 Councillor Co-Option: Graeme Williamson, in attendance, addressed the council in support of his application to become a co-opted member. A question and answer session followed.

Resolved: To co-opt Graeme Williamson as a member of Fernhurst Parish Council.

Proposed: Cllr Black, seconded, Cllr Lloyd.

128/23 Review of Council Standing Orders: All were requested to review and comment on the council's existing Standing Orders. **Action: (All)**

129/23 Review of Council Financial Regulations: All were requested to review and comment the council's existing Financial Regulations. **Action: (All)**

130/23 Review of Council Risk Assessments: All were requested to review and comment the council's existing Risk Assessments. **Action: (All)**

131/23 S.106 & CIL Money: The Fernden Lane bus shelter relocation project has commenced. Cllr Buchanan reported a response from the Traffic Safety consultant was still awaited. Cllr Lloyd had agreed to a handover of this item from Cllr Buchanan at the Property, Highways & Environment Committee meeting two days prior. **Action: Cllrs Buchanan & Lloyd)** Cllr Giffin agreed to take on the SID element of any road safety action. **Action: (Cllr Giffin)**

132/23 E-Mail & Website Facilities: Cllr Flatt agreed to contact a known website developer to establish if they could offer support to develop the FPC website. Email functions are satisfactory. **Action: (Cllr Flatt/Clerk)**

133/23 Fernhurst Club & Fernhurst Youth Club: No developments to report on the Youth Club. It was noted that all but two of the listed “Trustees” of the Fernhurst Club charity had now been removed from the Charity Commission website.

134/23 Neighbourhood Plan: No developments to report on the potential review of the Fernhurst Neighbourhood Plan. Cllr Buchanan agreed to draft and circulate a response to the SDNPA request on Public Open Spaces, deadline, 20 October. **Action: (Cllr Buchanan)**

135/23 Christmas Arrangements: Caterers to be booked: **Action: (Cllr Bicknell)**
A licence for the Christmas Lights is to be obtained from CDC. **Action: (Clerk)**

136/23 Correspondence & Other Matters:

- It was agreed to hold the Full Council meetings in **2024** on the **third** Wednesday of the month, excepting August. **Action: (All)**

137/23 MONTHLY EXECUTIVE REPORTS/COMMITTEE MATTERS

Finance and Administration

- Bank reconciliations for June were approved.
Proposed Cllr Bicknell, seconded, Cllr Black
- List of payments for July were approved.
Proposed Cllr Giffin, Seconded Cllr Buchanan

Planning Committee

- Chairman’s Comments: None to note.

Property, Highways and Environment Committee:

- Chairman’s Comments: None to note

138/23 UPDATES ON LOCAL ISSUES

- **Services and Facilities for Young People:** No report to note.
- **Fernhurst Village Hall:** It was reported a new dishwasher had been installed.
- **Policing:** No report.
- **Fernhurst Primary School:** No report to note.
- **Fernhurst Recreation Ground:** None to note.

Date of Next Meeting: 13 September 2023

Chairman Signed: **Date:**