



**FERNHURST
PARISH
COUNCIL**

**Property Committee Meeting
Minutes
Monday 6 February 2023**

A meeting of the **Property, Highways and Environment Committee** was held at Fernhurst Village Hall on

Monday 6 February 2023 at 6.00pm

Councillors Present: Mr W Black (Chairman), Mrs H Bicknell, Mr J Buchanan, Mr S Flatt, Mr M Giffin, Mr J Smith, Mr G Williamson.

In Attendance: K. Jones (Clerk)

PHE/01/23 Apologies For Absence: Mr N Barker, Mr G Inns, Mrs M Jenkins, Mr C Lloyd.

PHE/02/23 DECLARATIONS OF INTEREST: None.

PHE/03/23 PUBLIC REPRESENTATIONS: None.

PHE/04/23 PREVIOUS MINUTES

The Minutes of the meeting held on **12 December 2022** were approved.

Proposed: Cllr Giffin, seconded Cllr Bicknell.

PHE/05/23 MATTERS ARISING FROM PREVIOUS MINUTES: None.

PHE/06/23 HIGHWAYS / WINTER RESILIANCE / BUS SHELTERS

Traffic Consultant & CCTV: Lamp-posts have been identified for the location of three CCTV cameras. No update on potential traffic safety consultant. **Action (Cllr Buchanan)**

Speed Indication Devices: Despite assurances from West Sussex Highways the VAR outside the Fernhurst Club remains non-operational. Owing to the indisposition of Cllr Barker there is no progress to report on other potential VAR/SID installations.
(Action: Cllr Barker/Clerk)

Fernden Lane Bus Shelter: Quotation from Mike Fordham to be pursued. **Action: (Clerk)**

Highways Maintenance: Patching repairs to Vann Road have been postponed multiple times because of some very wet weather.

Highways Signage: Signs to indicate the location of the Car Park, WC's and Doctors Surgery are still required. **Action: (Clerk)**

Copyhold Footpath: A meeting of interested councillors has been arranged for the 7 February at the site of the proposed Copyhold public footpath diversion.

Church Road: Drainage issues are to be investigated with the possible assistance of John Jordan. **Action: (Clerk)**

PHE/07/23 – VAN COMMON / VILLAGE GREEN

Van Common: No current issues.

Tree Inspection: Following the Tree Inspection Report quotations are required. **Action: (Clerk)**

PHE/08/23 - PUBLIC TOILETS: The following requirements remain outstanding:

Repairs to disabled access railings

Sanitary bins

Action: (Clerk)

PHE/09/23 PLAYGROUND

The following requirements remain identified:

Replacements are needed for:

Older Children Swing seats & Chains

Additionally, it was decided to install a Picnic Table. **Action: (Clerk)**

Prices are required to replace the three spring rocker installations and replacement of safety surfaces in several areas. **Action: (Clerk)**

PHE/10/23 PUBLIC SEATS

Routine maintenance only required, which is weather dependent.

PHE/11/24 CEMETERY

Memorials that have been removed for safety reasons are to be identified and reinstalled, if suitable. A partial quotation has been received.

Prices have been obtained for maintenance of the south-eastern hedge and removal of excessive ivy on the eastern boundary.

The Cemetery Regulations are to be reviewed.

A Commonwealth War Graves plaque is to be installed.

Action: (Clerk)

PHE/12/23 ENVIRONMENTAL ISSUES

Possible opportunities to install publicly accessible electric vehicle charging points in the Crossfield car park are being pursued.

Date of next meeting: 17 April 2023

Signed..... Chairman

2023